



**Waltham Forest
Dyslexia Association**
Opening doors for dyslexics since 1989

WALTHAM FOREST DYSLEXIA ASSOCIATION

Safeguarding and Child Protection Policy

**Waltham Forest Dyslexia Association Board of Trustees
May 2025**

**This policy should be read in conjunction with our
Safeguarding and Child Protection Procedures (May 2025)**

Waltham Forest Dyslexia Association

Safeguarding and Child Protection Policy

Our Safeguarding Policy (May 2025)

This policy applies to all staff, including the board of trustees, sessional tutors and screeners, volunteers or anyone working on behalf of Waltham Forest Dyslexia Association

The purpose of this policy:

- To protect children and young people who receive Waltham Forest Dyslexia Association's services. This includes additional children of parents/carers and other adults who use our services.
- To provide all staff, trustees, tutors, screeners and volunteers with the overarching principles that guide our approach to safeguarding and child protection.

Waltham Forest Dyslexia Association believes that a child or young person should never experience abuse of any kind. We have a responsibility to promote the welfare of all children and young people and to keep them safe. We are committed to practise in a way that protects them.

Legal framework

This policy has been drawn up on the basis of law and guidance that seeks to protect children, namely:

- Children's Act 1989
- The United Convention of the Rights of the Child 1991
- Human Rights Act 1998
- Sexual Offences Act 2003
- Children's Act 2004
- Safeguarding Vulnerable Groups Act 2006
- Protection of Freedom Acts 2012
- Children and Families Act 2014
- The Charities Commission: Safeguarding children and young people. HM Government 2014
- Special educational needs and disability (SEND) code of practice: 0 to 25 years Statutory guidance for organisations which work with and support children and young people who have special educational needs or disabilities HM Government 2015
- Strategy for dealing with safeguarding issues in charities: The Charity Commission's role and approach in dealing with safeguarding issues in charities. HM Government 2017
- Data Protection Act 2018 and General Data Protection Regulation (GDPR)
- Information sharing: Advice for practitioners providing safeguarding services to children, young people, parents and carers. HM Government 2018
- Working Together to Safeguard Children: A guide to inter-agency working to safeguard and promote the welfare of children. HM Government 2018, 2020, 2023

- The Charity Commission: Safeguarding duties for charity trustees. HM Government 2018, 2022
- London Safeguarding Children's Board (LSCB)
- Waltham Forest Safeguarding Children's Board (WFSCB)

This policy should be read alongside our policies and procedures on:

- Recruitment, induction and training
- Role of the designated safeguarding officer
- Dealing with disclosures and concerns about a child or young person
- Managing allegations against staff and volunteers
- Code of conduct for staff and volunteers
- E-Safety and Remote Working Safeguarding
- Anti-bullying
- Complaints
- Whistleblowing
- Health and Safety
- Training, supervision and support
- Lone working procedure

This policy is based on the following principles, in that we recognise:

- the welfare of the child or young person is paramount as enshrined in the Children's Act 1989
- all children and young people, whatever their age, culture, disability, gender or gender reassignment, language, race or religious belief, sex or sexual orientation have the right to protection from abuse
- some children and young people are additionally vulnerable because of the impact of previous experiences, their level of dependency, communication needs or other issues
- working in partnership with children, young people, their parents/carers and other agencies is essential in promoting young people's welfare

We seek to keep children and young people safe by:

- valuing them, listening to and respecting them
- supporting a Designated Safeguarding Officer (DSO) for children and young people, and a lead board member for safeguarding
- adopting child protection and safeguarding practices through procedures and a code of conduct for staff, tutors, screeners, trustees and volunteers
- developing and implementing effective e-safety and remote working policies and related procedures
- providing effective management for staff and volunteers through supervision, support and training
- recruiting staff, tutors, screeners, trustees and volunteers safely, ensuring all necessary checks are made
- recording and storing information professionally and securely, and sharing information about safeguarding and good practice with children, young people, their families/carers, staff, tutors, trustees, volunteers via leaflets, posters, one-to-one discussions, email, social media and on the Waltham Forest Dyslexia Association website

- using our safeguarding procedures to share concerns and relevant information with agencies who need to know, and involving children, young people, parents/carers and families appropriately
- using our procedures to manage any allegations against staff, tutors, screener, trustees and volunteers appropriately
- ensuring that we have effective complaints and whistleblowing measures in place
- ensuring that we provide a safe physical environment for our children and young people, staff, tutors, screeners and trustees, by applying health and safety measures in accordance with the law and regulatory guidance

Contact details

Designated Safeguarding Officer (DSO)

Revd. Carol Newnham

Tel: 07904887834 email: safeguarding@wdfa.org.uk

Senior Lead for Safeguarding

Dr. Katherine Hewlett MBE

(Acting Chairperson for Waltham Forest Dyslexia Association's Board of Trustees)

Tel: 07922190357 email: Katherine.Hewlett@wdfa.org.uk

Waltham Forest Multi-Agency Safeguarding Hub (MASH)

Tel: 020 8496 2310 (020 8496 3000 – out of hours)

email: MASHrequests@walthamforest.gov.uk

Waltham Forest LADO Team

Tel: 020 8496 3646 email: lado@walthamforest.gov.uk

NSPCC Helpline

Tel: 0808 800 5000 email: help@nspcc.org.uk

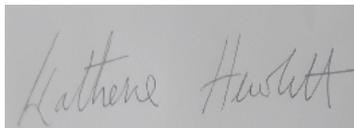
Child Exploitation and On-line Protection (CEOP)

www.ceop.police.uk

We are committed to reviewing our policy and good practice **annually**.

This policy was last reviewed on **31st May 2025**

Signed:



Print name: Katherine Hewlett

Position: Acting Chair of Trustees